**Agenda 12/13/2023**

**Call Meeting to Order**

**Pledge of Allegiance**

**Reading of Minutes**

**Treasurer Report,**

**Bills that were paid:** auto-payment Windstream, United Electric, cardmember (credit card), USDA, Payroll Liabilities PA Revenue, U.S. Treasury, payroll, Knox Auto Supply, Bergey’s Truck Center, Western Pa Newspaper, Moore Propane, Chemung Supply Evolution Edges, Postmaster, Bucktails Excavators, Aundra Justice, Vicki Johnson, Norb Wolbert, checks were signed as needed

**Public Comments: 5 minutes per person**

**Correspondence:** PA One calls, Keller Engineers, Affidavit of Publication, CertaSite work Acknowledgement, Brooks & Rhoads Audit proposal, Berkheimer Tax Innovations, Clarion County Association of Township Officials Convention Book, Signature pages for all paperwork for Summerville, Zoning and Solar Ordinance information from GreenKey Solar, Quotes for the LSA Grant, Land permission paperwork from Robert Hawranko, Land permission paperwork from Robert Hawranko,

**Old Business:** Grants, Summerville project,

**New Business:**  Zoning on Solar Farm Projects, Projects, Audit Proposal, LSA Grant application, Quickbook Enterprize update, Update on Permit Assessment paperwork from County,

**Secretary/Treasurer Update**: Banking, payroll, bill paying, mail, calling emailing for Land owner permission for Summerville Project, Road Bond Blue Ox on Summerville, Attended County permit workshop, Attended intensive training course titled Quickbook Year-End Reports, Applied for the LSA Grant with Deb on Nov 30th. Phone calls Work Drive Pot Holes – Matt Ochs, Clarion-Limestone School. Kevin Bowser zoning with new build what does C-2 stand for directed him to Conservation and they could not answer. Have January folder ready for all the reports that are required and the updates that need done to Quickbooks for new year payroll. Updating our Sam.gov registration.

**Adjournment:**