**Agenda 3/13/2024**

**Call Meeting to Order**

**Pledge of Allegiance**

**Reading of Minutes**

**Treasurer Report**

**Bills that were paid:** auto-payment Windstream, United Electric, cardmember (credit card), USDA, Payroll Liabilities PA Revenue, U.S. Treasury, payroll Sabastian Campbell, Moore Propane LLC, Bucktail Excavators, Fred Brandstetter reimbursement, Brooks & Rhoads Certified Public Accountants, Western Pennsylvania Newspaper Co, Unique Gas & Supply Inc., Clarion County Assoc of Twp Supervisors, Kerle Tire, Carter Lumber, Collin Fantasky, checks were signed as needed

**Public Comments: 5 minutes per person**

**Correspondence:** Multiple rejection letter from Federal Service Desk for Entity Administrator Letter, Accepted Letter from SAM, Active registration until 3-6-2025, PA One Call, Email from Greta Kiser resigning as solicitor, Chapter 102 Inspection Report from DEP, National Fuel Pipeline Public Awareness PLEASE ADVISE OF PUBLIC IMPROVEMENTS PROJECTS IN YOUR JURISDICTION, Unemployment Compensation Group Trust. PSATS Memorandum 2024 Proposed Resolutions and Nominations Report

**Old Business:** Summerville Drive, update on truck and backhoe selling.

**New Business:** New solicitor ideas, Voting on Solar Farming Petition. Opening sealed bids for Materials List 2024, voting on bids. Volunteers need to get petition circulated. Summerville driveway moved needs checked, resident on Millcreek needs a driveway drain reinstalled. 2023 audit Summary. Supervisor’s meeting with Alicia Ramsey on Thursday March 14th.

**Secretary/Treasurer Update**: Banking, payroll, bill paying, mail, items dropped off with auditor, sent letter to Chris Perry for driveway permit, letter sent to Aaron Timko for building permit. Took pictures of damage to Fire Lane from the logging trucks, called Blue Ox. Submitted form AG-385 report. Had Enterprise installed and Quick Books moved over to Enterprise. Phone call from Collin Fantasky about abandon house. Phone call Randall Raybuck trees down on Cathers. Phone call from James Hill wanted information if he needed a permit to run a fishing tour business, he has a seasonal home on Cathers. Real Estate agent from Howard Hanna is selling land on work road wanted to know about zoning and building. Informed him of our website. He was impressed that we had “Are you building in Millcreek Township” info. Sabastian informed me computer needs replaced asap. HP Pro book ordered and arrived. Computer Guru transferring all data to new HP. He recommended purchasing Windows 365. Phone call from Jenna Bewley on Millcreek needs a new driveway drain. Picked up items from 2023 audit. Did the bookkeeping clean up in Quickbooks general checking as recommended from audit. Sent ad to paper that states the public may view a summary of the audit report at the township. It will also be available on the website. Sent copy to Prothonotary’s office. Sent email to Braden to ask if he could set up petition signatures on our website. Used chatgpt to compose letters and had negative feedback from land owner and mom that it was rude, condescending and to lay off her kids. I also used chatgpt to create the Solar Farm petition. This saves on countless hours that I can use for a plethora of other job responsibilities. Phone call questioning when are taxes being mailed out. Phone call from resident on Millcreek called about sign not being up and the ambulance missed the road and was delayed. She also went on to complain about conditions of road and just what does her taxes go for. I gave her update on the rating we received from Liquid Fuels Marc Skarbek. Attending meeting on permits at Clarion Township March 13th.

**Adjournment:**